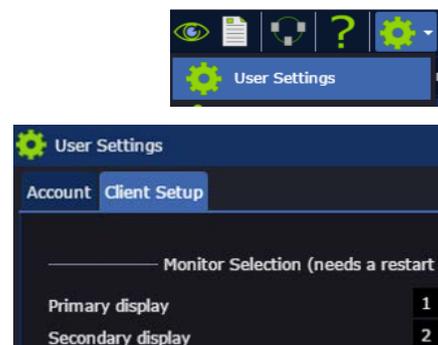




REPORTING* – QUICK GUIDE

How to setup a dual monitor system

- Start from TOMTEC studylist
- Click settings in the right upper corner
- Select User Settings
- Align the Monitor Selection
- Select from the dropdown menu



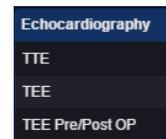
How to open the Reporting module

- Launch Reporting without IMAGE-COM*
- Launch Reporting including IMAGE-COM using dual monitoring system
- Launches IMAGE-COM when only reporting is active



Workspace selection dialogue

- Choose between the different workspaces:
 - TTE, TEE, TEE Pre/Post OP/Stress/Pediatric/Fetal
- Change the workspace during reporting
- Filled cells and imported measurements will stay



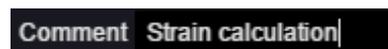
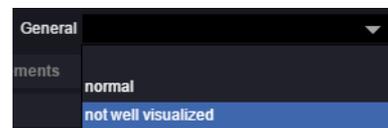
Importing measurements

- Import and update the measurements using the icon on the top – update your measurements while working on a dual monitoring



Filling tables

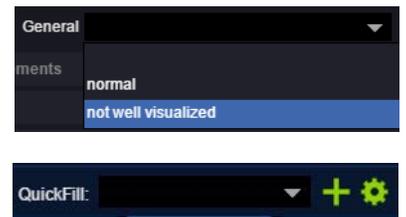
- Dropdown for preconfigured content
 - Content is customizable.
 - Dropdown content can be used to create QuickFills
- Comments can be inserted manually
- Pre-defined auto summary can be changed individually
 - Use your mouse & move over the left end of the black box; Icons will appear
 - means add content to summary
 - means removing content from summary.



* Is part of TOMTEC-ARENA. TOMTEC-ARENA is a registered trademark of TOMTEC Imaging Systems GmbH in Germany and/or other countries.

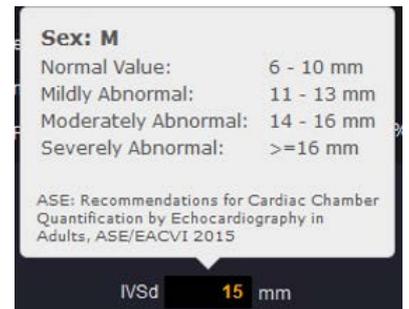
Fast entry using QuickFill

- All text entry can be saved as reoccurring content
- Start filling the tables from the dropdown
- Press on + to generate new QuickFill
 - Insert a name and confirm with "OK"
 - Manage and delete clicking the settings button
- Only fills up empty spaces; can be combined



Norm values

- Move your mouse over a measurement field
 - Explanation appears automatically
 - Orange numbers: Value out of normal range
 - Norm values can be dependent on conditions



Hide Dynamic Preview

- To hide the Dynamic Preview click the icon on the top



Drop images

- Drag and drop images from IMAGE-COM in the dynamic preview
- You can also import .jpeg from the local desktop by drag & drop

DROP IMAGES HERE (2xN)



Finalizing and printing

- Set report to preliminary
- Set report to finalized
- Set report to unfinalized
- Print report

